

Broadcast Engineering Society (India)
Memorandum of Association and Rules & Regulations

**(Updated incorporating amendments approved in AGMs held so far, last being
on 23rd August 2009)**

Contents

[Memorandum of Association](#)

[Rules & Regulations](#)

1. [General](#)
 2. [Interpretation](#)
 3. [Membership](#)
 4. [Qualifications](#)
 5. [Election & Transfer](#)
 6. [Subscription Rates](#)
 7. [Cessation of Membership](#)
 8. [Rights & Privileges of Members](#)
 9. [Professional Conduct](#)
 10. [General Body](#)
 11. [Meetings of the Society](#)
 12. [Executive Council](#)
 13. [Powers & Functions of the Council](#)
 14. [Local Chapters](#)
 15. [Committees](#)
 16. [Powers & Duties of the Office Bearers](#)
 17. [Receipts & Payments](#)
 18. [Financial Year](#)
 19. [Accounts & Audit](#)
 20. [Operation of Bank Account](#)
 21. [Annual List of the Council](#)
 22. [Notices](#)
 23. [Legal Proceedings](#)
 24. [Amendments](#)
 25. [Dissolution](#)
- [Certificate of Registration](#)

MEMORANDUM OF ASSOCIATION

- 1 The name of the Society (hereinafter called the 'Society') is the **Broadcast Engineering Society (India)**
- 2 The registered office of the Society shall be in the Union Territory of Delhi, presently located at 912, Surya Kiran building, 19 K.G. Marg, New Delhi-110001.
- 3 The objects for which the Society is established are to promote the advancement and dissemination of knowledge and practice of Broadcasting - Radio & TV - and the elevation of the broadcast engineering

profession, and for this purpose especially:

- a) To promote and encourage education, research and training in broadcast engineering & science;
- b) To invite from the members and others, communications, oral or written, and to hear and discuss such communications on broadcast engineering and allied subjects, at meetings of the Society;
- c) To organise conferences & exhibitions in the various disciplines of broadcasting and co-operate with other learned bodies for participation in similar activities;
- d) To print or otherwise reproduce and publish, and to sell, lend or distribute any communications made to the Society or any other papers, treatises and publications on broadcasting or allied subjects and any reports of the proceeding and accounts of the Society;
- e) To promote the efficiency and usefulness of its members by setting up consultancy services of high professional standards and by laying down strict rules of personal and professional conduct;
- f) To project the interests of the broadcast engineering profession at national & international forums;
- g) To provide means of communication between employers and employees in the broadcast profession;
- h) To do all such things as are incidental or conducive to the attainment of the above objects;
- i) To utilise the income of the Society in the promotion of the above stated objects only.

Governing Body :

The names, addresses, occupations and designations of the preset members of the Governing Body to whom the affairs and the management of the Society have been entrusted as required under section 2 of the SR Act of 1860 (Punjab Amendment Act of 1957) as extended to Union Territory of Delhi are as under;

[top](#)

S.NO	Name, Address & Occupation	Designation
1.	H.L CHOPRA Chief Executive, Electron Devices India, J-13A, Kailash Colony, New Delhi-110048	Convener
2.	N.K. TRIVEDI Engineer-in-Chief (Retd) A.I.R. 42 Shubh Niketan, A-4, Paschim Vihar, New Delhi-110063	Secretary
3.	B.B. GAUR Director Engineering A.I.R & D.D., Shahjahan Road, New Delhi-110011.	Treasurer
4.	P.C. KHARE Director Engineering, Doordarshan Loknaya Bhawan, New Delhi - 110003.	Jt. Secretary
5.	S.C. DUBLISH Director Engineering, A.I.R. Akashvani Bhawan, New Delhi - 110001	Member
6.	G.N. HANGAL Director Engineering Doordarshan Loknaya Bhawan, New Delhi - 110003	Member
7.	B.P. SRIVASTAVA Director Engineering, A.I.R. Akashvani Bhawan,	Member

New Delhi-110001.

8. M.N. MEHTANI Member
Director Engineering, Doordarshan Loknaya Bhawan,
New Delhi-110003.
9. V.B. PRADHAN Member
Chief Engineer (Retd), A.I.R. & D.D., 9/20, East Patel Nagar,
New Delhi-110008.
10. R.B.L. SRIVASTAVA Member
Chief Engineer (Retd) Doordarshan, A-194, Kidwai Nagar East,
New Delhi-110023.

We, the several undersigned persons, are desirous of forming a Society to be named:

BROADCAST ENGINEERING SOCIETY (INDIA)

Under the Societies Registration Act, 1860 as applicable to the Union Territory of Delhi in pursuance of this Memorandum of Association of the Society.

[top](#)

S. No.	Name, Address & Occupation	Signature
1.	N.K. TRIVEDI Engineer-in-Chief (Retd), All India Radio, 42 Shubh Niketan, A-4, Paschim Vihar, New Delhi-110063.	Sd/-
2.	O.P.KHUSHU Chief Engineer, Directorate General All India Radio, Sansad Marg, New Delhi- 110001	Sd/-
3.	N.J .NAIR Chief Engineer, Directorate General All India Radio, Sansad Marg, New Delhi- 110001.	Sd/-
4.	B.B.GAUR Director Engineering, A.I.R. & D.D. Shahjahan Road, New Delhi-110001.	Sd/-
5.	S.C. DUBLISH Director Engineering, Directorate General, All India Radio, Sansad Marg, New Delhi-110001.	Sd/-
6.	R.B.L. SRIVASTAVA Chief Engineer (Retd), Doordarshan, A-194, Kidwai Nagar East, New Delhi- 110023.	Sd/-
7.	M.M. ASTHANA Chief Engineer, Doordarshan, Loknaya Bhawan, New Delhi-110003.	Sd/-
8.	P.C. KHARE Director Engineering, Doordarshan Loknaya Bhawan, New Delhi-10003.	Sd/-
9.	G.N. HANGAL Director Engineering, Doordarsha Loknaya Bhawan, New Delhi-110003.	Sd/-
10.	M.N. MEHTANI Director Engineering, Doordarshan Loknaya Bhawan, New Delhi-110003.	Sd/-
11.	V.B. PRADHAN	Sd/-

	Chief Engineer (Retd), All India Radio, 9/20,East Patel Nagar, New Delhi-110008.	
12.	H.L. CHOPRA Dy Chief Engineer (Ratd), All India Radio Chief Executive, Electron Devices India. J-13A, Kailash Colony, New Delhi-110048.	Sd/-
13.	B.P. SRIVASTAVA Director Engineering, Directorate General, All India Radio, New Delhi.	Sd/-
14.	K.K. MEHTA Superintending Engineer, Doordarshan Kendra, New Delhi.	Sd/-
15.	VIGYAN PRAKASH Superintending Engineer, Broadcasting House, All India Radio, New Delhi.	Sd/-
Dated this first day of September,1986 witness to all the above signatures:		
		Sd/- (H.M. JOSHI) Chief Engineer(NZ) A.I.R. & D.D., New Delhi

[top](#)

Rules & Regulations

GENERAL

1. The Broadcast Engineering Society (India) (hereinafter called the Society) is established for the purposes expressed in the Memorandum of Association.
2. For the purpose of registration, the number of the members of the Society is declared to be unlimited.
3. These Rules & Regulations shall be construed with reference, to the provision of the Societies Registration Act,1860 (hereinafter called 'the Act') as applicable to the Union Territory of Delhi, and every statutory modification or re-enactment thereof for the time being in force.

INTERPRETATION

4. The 'Council' shall mean the Executive Council of the Society duly appointed for the time being

The 'Office Bearers' shall mean the President, Vice President (s), the Hon. Secretary, the Hon. Treasurer and any other persons holding executive positions being appointed thereto by the Council.

The 'Member' shall mean and include all categories of members unless otherwise specified.

The 'Office' shall mean the Registered Office of the Society.

The 'Seal' shall mean the common seal of the Society.

Subject as aforesaid any word or expression defined in the Act shall if not inconsistent with the subject or context, bear the same meanings in these Rules and Regulations.

The Contents lists and headings are inserted for convenience only and shall not affect the construction of these Rules & Regulations.

5. Alterations or additions to these Rules & Regulations of the Society shall only be made by special Resolutions passed at a General Meeting after the proposed alterations or additions have been submitted to and approved by the Registrar of Societies.

[top](#)

MEMBERSHIP

- 6.1 The Society shall consist of (1) Honorary fellows (2) Life Fellows (3) Life Members (4) Associate Members (5) Student Members (6) Affiliates and (7) Life Corporate Members, all of whom are hereinafter referred to collectively as Members. They shall be entitled to the rights and privileges mentioned hereinafter.
- 6.2 The names of all such members shall be entered in the register of members to be kept pursuant to the act.
- 6.3 All members of the Society except Hon. Fellows/Affiliates/Associate Members/Student Members and Life Corporate Members shall be entitled to vote at any meeting of the Society.
7. The qualifications, mode of election, rights and privileges and obligations of members shall, save as herein provided, be prescribed by Regulations made by the Society from time to time and shall also be subject to alteration or repeal by such Regulations.

[top](#)

QUALIFICATIONS

8.1 Life Member

Every candidate for election or transfer to the class of Life Member, hereinafter called 'member', shall:

1. Either (a) be a graduate in engineering in electronics/ communication/ computer science/ information technology or (b) be a post-graduate in science with specialization in electronics/ communication or (c) hold nationally recognized equivalent qualification for (a) or (b) above

AND

2. have a minimum of two years experience in the field of broadcasting.

8.2 Life Fellow

Every candidate for election or transfer to the class of Life Fellow shall have attained the age of 40 years and shall:

1. Either (a) have the necessary qualification for a life member or (b) be already a life member of the society

AND

2. have made significant contribution to the Broadcast Engineering profession.

8.3 Honorary Fellow

Any distinguished person, intimately connected with broadcast engineering/science or an allied subject, whom the Society especially wishes to honour for rendering extraordinary service to the profession, may be elected as Honorary Fellow of the Society.

The Total number of Honorary Fellows of the Society at any time shall not exceed twenty.

8.4 Affiliate

A person of outstanding repute and eminence in the art and science of broadcast Engineering or any of its allied professions may be elected as Affiliate by the Council and thus become entitled for all the rights and privileges (except voting) of the Society. Candidates for election shall be proposed in writing by Life Fellow /Life Member. All the members to be elected as Affiliates will be required to pay the normal Life Membership fee. The number of total affiliates to be enrolled per year shall not exceed five

8.5 Associate Member

Every candidate for election to the class of Associate Member shall:

1. either (a) possess a diploma in electronics/ communication / computer science/ information technology or (b) be a graduate in science with specialization in electronics/ communication or (c) hold nationally recognized equivalent qualification for (a) or (b) above

AND

2. have a minimum of fifteen years of experience after acquiring the qualification stated in (1) above

The total number of Associate members at any time shall not exceed 10% of total number of Life Fellows and Life Members.

8.6 Student Member

Every candidate for election to the class of Student Member shall be a student in a recognized institution affiliated to an university and undergoing a course leading to either graduation in engineering in electronics/ communication / computer science/ information technology or post graduation in science with specialization in electronics/ communication.

A candidate thus elected shall continue as a Student Member either till his transfer as a Life Member or till expiry of seven years from the date of election as a student member or till attaining the age of 30 years, whichever is earlier.

The total number of Student Members at any time shall not exceed 10% of total number of Life Fellows and Life Members.

9 Life Corporate Member

[top](#) The council, by vote, may admit any commercial organization or academic institution interested in promoting the objects of the Society as Life Corporate Member hereinafter called Corporate Member. Corporate Member shall pay one time fee of Rs. 50,000 or US\$ 2,000 only.

ELECTION & TRANSFER

10. Every candidate for election to any class of membership other than Honorary Fellow and for transfer to any class of membership shall be proposed by a Life Fellow/ Life Member (only Life Fellow in the case of election/ transfer to Life Fellow) based on their personal knowledge of the candidate.

The elections/transfers shall be decided by the Council at a meeting of the council. The Council shall not be required to give its reason for refusing to elect or transfer a candidate.

11. A candidate for Honorary Fellowship shall be nominated either by any member of the Council or by at least 10 members of the Society and subsequently elected by the council by a simple majority vote.

12. Every person duly elected/transferred to any class of membership of the Society shall be so informed by the Secretary, who shall also send him a copy of the Memorandum of Association and Rules & Regulations of the Society.

13. No election or transfer shall become effective until the subscription fee/ transfer fee payable on such election or transfer shall have been paid.

[top](#)

SUBSCRIPTION RATES

14. Life subscription fee for each class of member is shown in the following table.

Class of Member	Life Subscription fee	
	Indian	Overseas
Hon.Fellow	NIL	NIL
Life Fellow/Life Member/Associate Member/Affiliate	Rs. 2,100/-	US\$410
Student Member	Rs. 1,100/-	US\$210
Life Corporate Member	Rs. 50,000/-	US\$2000
For those above the age of 60 yrs.	Rs. 1,100/-	US\$210

15. A Life Member or an Associate Member can seek transfer as Life Fellow or Life Member respectively on acquiring the necessary qualifications and payment of Rs 100/- or US\$10 as the transfer fee.

A Student Member can seek transfer as Life Member on acquiring the necessary qualifications and payment of Rs. 1,000/- or US\$200 as the balance of subscription fee and Rs. 100/- or US\$ 10 as the transfer fee.

16. Not relevant in view of amendment of Article 6. Hence deleted.

17. Since the annual membership has been stopped this clause is not relevant, hence deleted.

18. All matters of doubt relating to fees/subscriptions shall be decided by the Council.

[top](#)

CESSATION OF MEMBERSHIP

19. Membership of the Society shall cease :
- (a) By voluntary resignation from a specified date by giving one month's notice to the Secretary. Such resignation shall not be effective until all dues to the Society are cleared.
 - (b) i) Upon sentence after conviction in a court of justice of any crime involving moral turpitude.
 - ii) Upon being de-registered or censured by a professional body on grounds of unethical conduct, for the duration of de-registration.
 - iii) Upon forfeiture of the qualification by virtue of which the member was eligible for membership.
- (c) By death.

20. Expulsion

- (i) The Council may expel from the Society any member whose conduct, in the opinion of the Council, is detrimental to the honour and interest of the broadcast engineering profession or of the Society.
- (ii) Where any Member shall be adjudicated bankrupt or become of unsound mind, the Council may decide to terminate his/her membership.
- (iii) Before a Member is expelled, his/her conduct shall be enquired into by the Council and he/she shall be given an opportunity to justify or explain his/her conduct.

If two-third of the members of the council are of the opinion that expulsion is warranted, the Council may call upon the Member to resign, and if he/she does not resign, may expel him/her from membership and remove his/her name from the register. A member so expelled shall have a right of appeal to the council through the president within three months of the expulsion order. The council shall reconsider the case again with fresh evidences, if any and either confirm or revoke the expulsion.

[top](#)

RIGHTS AND PRIVILEGES OF MEMBERS

- 21. The rights, privileges and obligations of every Member shall not be transferable by his own act or by operation of law.
- 22. The Honorary Fellow of the Society shall be entitled to participate in all activities of the Society and shall be entitled to receive free of charge any Journal published by the Society.. He shall however not be entitled to vote at the meetings of the Society, nor hold any office of the Society.
- 23. The Life Fellows, Life Members of the Society shall be entitled as of right to participate in all the activities of the Society including right to vote, one vote per member, and shall also be entitled to receive the Journal free of all charges. They shall also be eligible to serve in the council.
- 24. The Life Corporate Members , Affiliates, Associate Members and Student Members of the Society shall be entitled to participate in all the activities of the Society and shall also be entitled to receive the journal free of charge. But they shall neither be entitled to vote at the meetings of the Society nor be entitled to hold any office of the Society.

[top](#)

PROFESSIONAL CONDUCT

- 25. Every member of the Society, so long as his name exists on the Membership Register of the Society, shall act in a manner worthy of the honour and interests of the broadcast engineering profession and he shall do nothing that may bring the profession into disrepute.
- 26. Any alleged breach of the Rules & Regulation of the Society or any professional misconduct by a Member of the Society shall be investigated by the Council and dealt with in such manner as the Council may think fit.

[top](#)

GENERAL BODY

27. All the members of the Society (having voting rights) shall constitute the General Body of the Society.

The function of the General Body shall be as follows :

- (i) To elect the Executive Council.
- (ii) To approve the report of the activities of the Society,
- (iii) To approve the expenditure statement of the previous year/term and budget for the ensuing year/term,
- (iv) To appoint an Auditor.

[top](#)

MEETINGS OF THE SOCIETY

28. Meeting of the Society shall be held as follows :

(a) **Ordinary Meetings**

These will be professional meetings of Members and others for the advancement and dissemination of knowledge of broadcast engineering or allied subjects, either under the auspices of the Society alone or in association with some other similar organisations.

(b) **Annual General Meetings**

This shall be the major business meeting of the Society to be held within 15 months of the last Annual General Meeting, or as may be decided by the Council.

A clear 30 days notice shall be given by the Secretary for holding the Annual General Body Meeting, notifying time & place as also the agenda in writing.

The business transacted at the Annual General Body Meeting shall be to receive and consider the report of the Council and the accounts of the Society, to appoint Auditor(s) and deal with such other matters as may have been notified or deemed necessary.

(c) **Extraordinary General Meeting**

An Extraordinary General Meeting of the Society may be called at any time by the Council for any specific purpose relating to the direction and management of the affairs of the Society. The Council shall also, at all time call such a meeting on requisition, in writing, by not less than one tenth of total members, eligible to vote, specifying the general nature of the business to be transacted.

If the Council does not proceed to convene such a Meeting within 30 days of the date of requisitioning, the Members, concerned may themselves convene such a Meeting within 3 months of the said date by a fresh notice signed by the said members. The Council shall be required to produce all relevant records at the registered office of the Society within 48 hours of the notice for inspection of the said Members or their agents.

[top](#)

29. **Quorum**

At every General Meeting 10% of the total strength of Members, present in person, shall constitute a quorum. If the quorum is not present, the meeting shall be adjourned for 15 minutes. If within 15 minutes from the time appointed for a meeting the quorum is still not present, the meeting shall be adjourned for 15 minutes once again and thereafter the number of members present shall be taken as the quorum even if it is less than 10% of the total strength of eligible members.

30. The President or in his absence, one of the Vice-Presidents, shall preside as Chairman at every General Meeting of the Society. If neither the President nor a Vice -President be present within fifteen minutes after the time appointed for holding the meeting, the members present shall choose one of the members to take the chair.

31. **Voting**

Votes may be cast at all General Meetings either personally or by proxy.

In the case of a vote by show of hands every member present in person and entitled to vote at such meetings shall have one vote. In case of a vote by poll, every member present in person or by proxy and

entitled to vote at such meetings shall have one vote.

A resolution put to vote at the Meeting shall be decided on a show of hands unless a poll is demanded in accordance with these Rules.

32. A postal ballot may be directed by the Chairman of any General Meeting or may be demanded by any ten members present and if so demanded be taken within 30 days after the Meeting as may be directed by the Chairman and the result of the postal ballot shall be deemed to be the resolution of the meeting at which the postal ballot was demanded.

The fact that a postal ballot has been demanded shall not prevent the continuance of the Meeting for the transaction of any business other than the question on which a postal ballot has been demanded.

[top](#)

EXECUTIVE COUNCIL

33. The management of the society shall vest in an Executive Council hereinafter called the Council . Only Life fellows and Life Members as defined under Article 8 shall be eligible to serve in the Council. The President, Hon. Secretary and Hon. Treasurer shall be Life Fellows of the Society.

The Council shall be constituted as follows :

S.No.	Designation	Mode Of Appointment
1	President	Elected
2-3	Immediate Past Presidents	Ex-officio
4-5	Vice President	Chosen from the elected Council Members
6	Hon. Secretary	Elected
7	Hon. Treasurer	Elected
8-17	Member in addition to two at S. No. 4-5	Elected
18-21	Co-opted members	Nominated by the Council
22-31	Chairman of each Local Chapter if not already a Council Member. There are 10 Local Chapters at present. (This number shall increase by one with the opening of each new local chapter)	Ex-officio
32	One additional member on the increase of membership by 500. (Present base is 1500 as on 1.10.2005)	Elected

- 33.1 The co-opted members have to be members of the Society and shall not be co-opted again for the immediate next term of the council. Out of the four co-opted members, not less than two shall represent industry/ corporates /academics.
- 33.2 The term of the Council membership of the Chairmen of the Local Chapters who are ex-officio members of the Council, shall commence with their election and end on expiry of their term at the respective Chapter.
34. The term of the Executive council shall be from July for two years (commencing from 01-07-2010).
35. Commencing from 01-07-2010, the President shall retire after his 2 years term. All the other office bearers and members of the Council shall be eligible for re-election to the Council provided that in each case the total continuous service does not exceed ten years, unless otherwise decided by the Council.

Elections :

- 36.1 Only those Life Fellows and Life Members, who are enrolled as members of the society for not less than two years as on the 1st of January of the year in which election is due, shall be eligible to contest the elections. However, all the Life Fellows and Life Members, who are enrolled as members of the society as on the 1st of January of the year in which election is due, shall be eligible to vote.

- 36.2 On the recommendations of the Council, the President shall appoint an Election Officer.
- 36.3 A voters list duly authenticated by the President and Hon. Secretary and a copy of the Rules & Regulations of the society shall be made available to Election Officer immediately thereafter.
- 36.4 The Election Officer shall issue a notification for conducting the elections in accordance with the Rules & Regulations of the society. This notification shall also be posted on the web site of the society.
- 36.5 One member (who has to be a Life Fellow or Life Member) shall propose or second only one candidate each for President, Hon. Secretary and Hon. Treasurer. Nominations not in line with this stipulation shall be treated as invalid.
- 36.6 The nomination paper must be in original signed by the contestant, proposer and seconder. Photocopy of the duly filled in nomination shall be considered provisionally and if the original nomination reaches before the date and time of withdrawal, the nomination shall stand accepted. The candidate shall enclose a duly signed bio-data not exceeding 100 words along with his nomination.
- 36.7 The names of contesting candidates shall be intimated by the Election Officer to all the candidates whose nominations have been accepted, after the expiry of date and time for filing of nominations. After the last date for withdrawal of nominations, the Election Officer shall draw up the final list of eligible contestants. Names of contestants shall be printed on Ballot paper in Alphabetical order by last name as given in the voters' list. If the last names are same, their first name / initials shall be considered. If they are also same, then seniority of the member in the society shall be taken into consideration.
- 36.8 The elections shall be held by postal ballot. Each ballot paper shall be ink signed by the Election Officer but shall not have any serial number or any marking. The ballot paper shall be posted under the direct supervision of the Election Officer to every eligible voter at least 30 days before the last date of receipt of votes.
- 36.9 The voter shall be required to seal the ballot in a small envelope (inner) having the identity of the voter and bearing a serial number. The envelope (outer) which is returned by the voter to the Election Officer with the ballot paper shall not reveal the identity of the voter. The ballot shall reach the Election Officer only through India Post. Any other mode of delivery such as hand delivery shall not be accepted.
- 36.10 After the last date of receipt of ballots, the Election Officer shall arrange for counting of votes as per the election schedule in the presence of contestants or their authorized representatives and declare the results on the same day of counting of votes.
- 36.11 The Election Officer shall ensure that the elections are conducted smoothly in accordance with the broad guidelines. If an unforeseen situation not covered in the guidelines arises, the election officer shall deal with the same with the spirit of fairness in view and his/her decision shall be final and binding.
37. **Election Schedule** : The schedule of various events related to elections shall be as under:

S.No.	Event	Time Period
1	Appointment of Election Officer by the President on advice of the Council	At least 90 days before the expiry of the term of the present council
2	Issue of notification by the Election Officer	At least 80 days before the expiry of the term of the present council.
3	Last date of filing of nomination	At least 21 days from the date of issue of notification
4	Intimation of the list of candidates by the Election Officer	Following day after the last date of filing of nomination

5	Last date of withdrawal of nomination	At least 10 days from the last date of filing of nomination
6	Drawing up of final list of eligible contestants	Within a day from the last date of withdrawal of nomination
7	Posting of Ballots	At least 30 days before the last date of receipt of Ballots
8	Counting of votes	Following day after the last date of receipt of Ballots
9	Declaration of result of Elections	Same day immediately after counting of votes
10	Taking over by New Council	On the due date of expiry of the term of the present council

38. **Vacancies:** Any vacancy occurring among the elected members of the council shall be filled by the council at their discretion by co-opting an eligible member. Member so co-opted shall hold office only till the next Annual General meeting or election, whichever is earlier. If the Annual General Meeting is earlier, the General Body shall have the option either to ratify the council's decision or elect a new member to fill the vacancy till next election.

39. **Meetings:** The Council may meet at such time and place and upon such notice as the Council may determine from time to time. Minutes of all meetings shall be recorded.

The Council meeting shall be presided over by the President and in his absence by one of the Vice-Presidents. If the President and the Vice-Presidents happen to be absent, the meeting may elect its own Chairman, who for the purpose and duration of the meeting shall exercise all the powers of the President.

Whenever it is found inconvenient to call a meeting of the Council and the Hon Secretary deems it desirable to obtain Council's opinion on a particular matter, he shall do so by post and act in accordance with the view of the majority.

The voting in the Council shall be either by show of hands or by ballot, if any two members present so demand. In every case of voting the President shall have a vote. However in case of a tie the President shall have an additional casting vote.

40. **Quorum:** The quorum for each Council meeting shall be one-third (plus) of the total membership of the Council excluding the co-opted members.

41. This clause combined with clause 39, hence deleted.

42. This clause combined with clause 39, hence deleted.

[top](#)

POWERS & FUNCTIONS OF THE COUNCIL

43. The Executive Council shall direct and manage the affairs and properties of the Society and may exercise all such powers as may be prescribed by the General Body and engage such officials, staff or other persons as may be found necessary for proper conduct and management of the affairs of the Society.

Detailed guidelines incorporating Financial Rules and Operational Procedures shall be drawn up by the Council from time to time for day -to-day management of the affairs of the Society.

[top](#)

LOCAL CHAPTERS

43. (a) The Local Chapters of the Society can be established in any city of the country where a minimum of 20 eligible members of the Society are there. The Local Executive Committee of each local chapter shall be constituted as follows :

S.No..	Designation	Mode of Appointment
1.	Chariman	Elected by Members of local chapter

2.	Hon.Secretary	Elected by Members of local chapter
3.	Hon. Treasurer	Elected by Members of local chapter
4-7	Members	Elected by Members of local chapter
8.	Member	Nominated by Local Executive Committee
9.	Member (Representing Industry)	Nominated by Local Executive Committee
10.	Member (Representing Academics)	Nominated by Local Executive Committee

[top](#) The Local Chapter shall function within the rules and regulations of the Society.

The activities of all the local chapters shall be reported to Council.

Funds for the Local chapters shall be allotted by the Council from time to time and fund will also be generated by local chapters by organizing lectures, seminars, workshops etc.

Each Local Chapter shall send their annual audited accounts to the Executive Council for filing income tax return with the income tax authorities with all necessary certificates and supporting documents as may be necessary.

The Local chapter shall also be responsible for payment of local rentals, municipal taxes, electricity, water charges etc. (as applicable in a particular city).

The chairman of the Local chapter shall become ex officio member of the Council of the Society.

43. (b) **Elections**

The election of the local executive committee shall coincide with the elections of the Council of the Society. The term of the Local Executive Committee shall also coincide with that of the Council.

The Executive committee of the Local Chapter shall appoint an Election Officer for smooth, free and fair election, at least three months before the term of the present local executive committee expires.

The Executive Committee of the Local Chapter will also inform the BES Council of the action taken for conducting the election for the Local Chapter.

The election process shall be completed and result declared to enable the new Executive Committee to take over by 1st July of the year in which the election is due.

[top](#)

COMMITTEES

44. The Council may appoint committees with such terms of reference and such powers as the Council may prescribe and may delegate such of its powers as it may think fit to any such Committee. Each committee will be headed by a Chairman from amongst the members of the Council. The Chairman may co-opt any member for smooth functioning of the committee.

45. The Council may arrange to publish papers or documents in any manner which it may deem advisable, if such publication is considered to further the objects of the Society.

46. The Council may maintain a library of books, works or manuscripts on broadcast engineering and science or any allied subjects.

[top](#)

POWERS AND DUTIES OF THE OFFICE BEARERS

47. The President shall be responsible to the members for ensuring that the actions of the Council are in accordance with the constitution and regulation of the Society.

48. The Vice-Presidents concerned shall, unless the Council otherwise determine, be chairmen of the respective Committee or Committees appointed by the Council to assist in conducting the affairs of the Society.

49. The Hon. Secretary shall be responsible to the Council for administration and for coordination of the affairs of the Society generally, except those relating to finance.

He shall arrange to keep a record of the proceedings of all the meetings of the Society and the Council.

[top](#)

50. The Honorary Treasurer shall be responsible to the Council for the administration of the financial affairs of the Society and for ensuring that proper accounts are kept in accordance with Rules & Regulations of the Society

He shall present, at each General meeting, an account of income and expenditure, together with balance sheet for the preceding financial year/years since the last report.

51. The Hon Secretary, the President or the Hon Treasurer shall exercise power to sign notes, bills and other negotiable instruments as may be decided by the Council from time to time in each case.

Without deviating from the broad powers & duties of office bearers defined herein, the council shall draw up detailed powers & duties of office bearers from time to time for compliance.

[top](#)

RECEIPTS & PAYMENTS

52. Subscriptions, fees, rentals, donations and receipts from conference, seminar, exhibitions, publications etc. shall constitute receipts of the Society.
53. Allocation of the finances of the Society on various activities shall be decided by the Council from time to time.
54. The funds shall be spent only for the attainment of the objects of the Society and no portion there of shall be paid or transferred directly or indirectly to any of its members through any means

[top](#)

FINANCIAL YEAR

55. The Society shall observe its financial year from 1st April to 31st March next year.

[top](#)

ACCOUNTS & AUDIT

56. The Society shall cause proper books of accounts to be kept with respect to :
- (i) All sums of money received & expended by the Society.
 - (ii) All sales & purchases of the Society.
 - (iii) All assets & liabilities of the Society.

[top](#)

57. At each General Meeting, the Council shall present to the members an account of income and expenditure for the preceding financial year/years since the last report together with a balance sheet.

The balance sheet will be accompanied by the report of the Council and Auditors' report, a copy of which shall be sent to all the Members not less than fourteen days before the date of the General Meeting.

58. The Council shall have the accounts of the Society examined and audited by a properly qualified auditor duly appointed.

[top](#)

OPERATION OF BANK ACCOUNT

59. All the cheques drawn on the Society's name shall be jointly signed by Hon. Secretary and Hon. Treasurer. In case of non availability of any one of them for longer period or otherwise to meet any emergent situation, cheques could also be signed by the President as the second signatory.

[top](#)

ANNUAL LIST OF THE COUNCIL

60. On or before the thirtieth day succeeding the day on which the General Meeting of the Society is held, the Hon Secretary shall file with the Registrar of Societies, Delhi, a list of names, addresses and occupation of the members of the Executive Council then entrusted with the management of the affairs of the Society.

NOTICES

61. Any notice, list or other documents issued by the Council shall be deemed to have been served by the Council concerned, if the same is delivered in person or sent by post in a prepaid letter to his address as entered in the Register of Members .

[top](#)

LEGAL PROCEEDINGS

62. The Society may sue or be sued in the name of the President of the Society as per section 6 of the SR Act 1860.

[top](#)

AMENDMENTS

63. Any amendment to the existing Rules or addition of a new Rule may be recommended by Council or proposed by at least 10 members of the Society.

A statement of the proposed changes shall be circulated to every member of the Society entitled to vote, at least thirty days in advance of the special General Meeting to be convened for consideration of the changes, provided that no change in the Rules shall be adopted unless three-fifths of the members present and voting, favour the proposed changes as per section 12 & 12A of SR Act. 1860.

[top](#)

DISSOLUTION

64. The Society shall stand dissolved if three-fifths of its members express a wish for such dissolution by their votes delivered in person, or by proxy at a special General Meeting convened for the purpose.
65. Post-dissolution funds and property, if any, shall be managed as per provision under section 14 of the SR Act 1860.
66. All the provisions of the SR Act 1860 (Punjab Amendment Act of 1957) as extended to Union Territory of Delhi shall apply to this Society.

[top](#)

ESSENTIAL CERTIFICATE

Certified that this is the correct copy of the
Rules & Regulation of the Society

CERTIFICATE OF REGISTRATION UNDER SOCIETIES REGULATION ACT, 1860 (XXI OF 1860)

No. S-17626 of 1987

It is hereby certified that

'Broadcast Engineering Society'(India)

has this day been duly registered under the Societies registration Act, 1860 (Act XXI of 1860) as amended from time to time in its application to the Union Territory of Delhi.

Given under my hand at Delhi this 8th day of April 1987 (one thousand nine hundred and eighty seven.)

[top](#)

(Registration fee
of Rs. 50/-received)

SEAL of the
Registrar of Societies



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Registrar of Societies,
Delhi Administration,
ISBT ,1st Floor,
Delhi-110006

[Top](#)

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